

## SCREENING VOLUNTEERS

Parishes, schools and religious education programs may select one of the following four options to obtain background checks of volunteers:

Option #1: Premier InfoSource Contact Mr. Al Zernitz (☎888.440.1800 or ☎630.980.7000)

Option #2: Illinois State Police and CANTS

- ISP. See <http://www.isp.state.il.us/services/convictioninquiries.cfm>
- CANTS. Log onto the Illinois Department of Children & Family Services website: [www.state.il.us/dcfs](http://www.state.il.us/dcfs). Click on *Forms*. Choose a form: (English) CFS 689 Authorization for Background Check for Programs not licensed by DCFS

Option #3: ChoicePoint/Volunteer Select (now known as Lexus/Nexus)

Register online at [www.volunteerselectplus.com](http://www.volunteerselectplus.com) Login with account number, user i.d. and password. Select *options*, then *national criminal file (ncrf)* and *social security number verification (ssnv)*.

Option #4: Accurate Biometrics

Because fingerprinting provides information about convictions, sex offender registers ([www.isp.state.il.us/sor](http://www.isp.state.il.us/sor) and [www.nsopr.gov](http://www.nsopr.gov)) are also to be checked.

Conducting a free CANTS screening may provide additional information about the individual who has been fingerprinted. (Log onto the Illinois Department of Children & Family Services website: [www.state.il.us/dcfs](http://www.state.il.us/dcfs). Click on *Forms*. Choose a form: (English) CFS 689 Authorization for Background Check for Programs not licensed by DCFS or (Spanish) CFS 689/S))

Any parish/school/agency wishing to fingerprint volunteers is asked to contact Rachel Hornsby (☎815-722-6606) or [rhornsby@dioceseofjoliet.org](mailto:rhornsby@dioceseofjoliet.org) for the appropriate form.

Re-screening is required every five years unless the person has been fingerprinted. A background check for volunteers is renewed through one of the above mentioned resources, i.e., Premier InfoSource; Illinois State Police & CANTS; ChoicePoint/Volunteer Select (now known as Lexus/Nexus), or Accurate Biometrics. The person is required to sign another release form in order to be re-screened.