Diocese of Joliet
Finance Office

425 Summit Street
Joliet, Illinois 60435
www.dioceseofjoliet.org/finance

(815) 722-6606
Fax: (815) 722-7346

Name	Title	Ext.	E-mail
Michael Bava	Chief Financial Officer	233	mbava@dioceseofjoliet.org
Margaret Keenan	Administrative Assistant	230	mkeenan@dioceseofjoliet.org

Provides administrative support to the Chief Financial Officer and Finance Department, handles stock donations.

Buildings and Properties

Christopher Nye	Director of Buildings and Properties	232	cnye@dioceseofjoliet.org
Michael Sweeney	Project Manager	259	msweeney@dioceseofjoliet.org
Anne Suranovic	Administrative Assistant	231	asuranovic@dioceseofjoliet.org

Auditing

Mark Janus — Auditing Manager — 212 — mjanus@dioceseofjoliet.org
Oversees diocesan auditing and parish operations and manages the Education Endowment Fund.

Toni Higgenbotham — Auditor — 235 — thiggenbotham@dioceseofjoliet.org
Project Manager for ParishSOFT, audits parishes, reviews parish financials, and assists parishes with business operations.

Jeff May — Auditor — 282 — jmay@dioceseofjoliet.org
Audits parish financial records and procedures, reviews parish financials and assists parishes with business operations.

Kathy Hogan — Auditor — 224 — khogan@dioceseofjoliet.org
Audits parish financial records and procedures, reviews parish financials and assists parishes with business operations.

Accounting

Brian Schroeder — Accounting Manager — 284 — bschroeder@dioceseofjoliet.org
Manages parish Deposit and Loan Fund and oversees Accounts Receivable, Accounts Payable, Payroll, and diocesan accounting operations.

Jeannette Bartosz — Senior Accountant — 240 — jbartosz@dioceseofjoliet.org
Oversees Accounts Receivable and Deposit and Loan transactions.

Cheryl Seppi — Accounts Receivable — 225 — cseppi@dioceseofjoliet.org
Processes monthly parish invoices and statements.

Jody Mech — Accounts Payable and Payroll — 226 — jmech@dioceseofjoliet.org
Processes invoices for payment, prepares vendor checks, maintains vendor files and processes diocesan payroll.

Mary Jo Monroe — Benefits Administrator — 241 — mmonroe@dioceseofjoliet.org
Administers the diocesan health insurance, automobile insurance, life insurance, unemployment, and long-term disability plans.

Benefits

Pam Geary — Pensions Administrator — 234 — pgeary@dioceseofjoliet.org
Administers the Clergy Pension, Lay Employee Pension, and Priest Long-Term Care plans.